

City of Oxford
Regular Council
Meeting Oxford City Hall
June 9th, 2026
6:00 PM

Johnson called the meeting to order at 6:00 PM. Roll call was taken. Present: Reihman, Hennes, Green, Roberts. Absent: Volk.

Hennes motioned to approve the agenda as presented Roberts seconded. All ayes. Motion carried.

Hennes motioned to approve the consent agendas Green seconded. All ayes. Motion carried.

Treasurers Report moved to top to have Clint with Small City Resource Institute speak about current numbers being off with the new system and the issues we are having and currently working to resolve. Notes that Public works budget will be over with the street projects that came up, said we can move those expenses to a capital line item with a transfer or can do an amendment. We can offset balances immediately with transfer with year end. Hennes notes that he agrees to do a transfer. Clint noting that we will use capital project funds to do a transfer and not do an amendment. Clint also recommends water rate increase to consider. Clint gave a heads up that we will have to have in the general fund a cap of a 3 month operating fund as a running balance next year with the new law. Clint also spoke of the Bank Cd's noting that Bank has the lowest rates he knows of. He stated that could also put the money from the cd's into a money market checking account, cash management nothing we might not want it all in CD's with projects that could come up. Clerk Taylor will follow up with Bank to see what current rates are for CD's and High Yield savings accounts, also will inquire with Hills Bank and report to Council.

Mayors Reports Nothing to note.

Sheriffs Report Chris Wisman present. Notes nothing to report.

Library Report: April Stats 628 Patrons and 180 Program Attendees. Summer Reading 2026 has begun at the library with weekly Wednesday guest programs, Treetop Tales, Chapter Chats, and daily activities including scavenger hunts, craft bags, and guessing jars. Free copies of our Summer Story Walk book are available at the front of the library next to our Summer Reading BINGO sheets full of activities you can complete and turn in to be entered to win our grand prize. New library cards have been delivered and will now be in use for new library card sign-ups. In partnership with the city, we've created a display that highlights Oxford history documented through the years. Patrons can view the display and explore our newspaper article portfolio during open hours. Outside of open hours, residents can explore town with the featured Historical Scavenger Hunt created by the city and library with the help of resident historians. This will be featured through the July 4th holiday in celebration of America's 250th celebration. Hennes motioned to approve Michelle Knudsen to be on the Library Board. Reihman seconded. All ayes. motion carried.

Emergency Services: Report None no member present.

Public Works Report Assistant Public works director gave report. 3 After hours alarms. Ammonia levels are still looking good at the wastewater plant. Terry and Kyle worked on trimming some tree's out along Oxford Heights Road. Terry will be taking his last grade 2 water certification exam this coming month. The Pelling asphalt project on Augusta is complete. We have secured a bridge surface quote from Taylor Construction. While they were in town working on the Center Street bridge. We had some minor issues with our SBR tank control system this month. All is back on track. Terry and Kyle, along with Tim. Met with HR Green about a possible G.I.S. system for our utilities. LL Pelling quotes provided to Council - will be added to July s Agenda to discuss after system numbers are fixed and can compare. Roberts motioned to Approve HR Greens fees to Review and quote Augusta Bridge Project. Green seconded. All ayes.

Engineer Report: Engineer Sewer plant Steve s Electric given the go ahead to start work. Center Street Bridge Replacement is complete with just a few clean up items to be taken care of. Rodent guards will be added and a mailbox needs moved. Hennes notes the curb on the sidewalk coming off the bridge needs to be ground down as it is a tripping hazard. Council and Public works will look into this.

Clerks Report Taylor noted she has been working in junction with the Library on the Historical scavenger hunt. The EMC Insurance Audit has been submitted. Taylor is working on ADA new requirements for The City Website learning details and watching educational info. Been working on system issues and working on the numbers in the system. She will attend classes next week with the Municipal Institute. Hennes motions to approve Clerks report. Roberts seconds. All ayes. motion carries.

Other Business: A. Mayor Johnson notes that City Hall operating hours and City Clerk work hours will be discussed and brought to council at a later date. B. Bank C discussion was discussed previously in meeting. C. Per Clint he noted We started out the year with relatively low inflation of like 2.5%, now I am hearing as much as 4% projected for 2026. The 2025 amount was 2.7%. I would recommend 3% to 3.25%. Johnson noted that Pitlick just starting would like to see a 6 month review before eligibility for a Raise. Council Agreed. Noted that Wetjen would not receive a raise as it was agreed and signed at his last review that he wouldn't receive the raise in July 2026. Hennes motioned for Roberts, Stockman and Tvedte to receive a 3.25% raise effective July 1st and Pitlick would be evaluated at a 6 month performance review. Green seconded. D. Tractor Pull Planning discussion amidst complaints last year. Johnson notes that there were many complaints with the pull last year. Options to become a full City event or to completely remove the City from the event noting that if anyone were to put an event on they would need to obtain all the proper licenses, permits and everything that went along with planning and having the event. Hennes notes that he would not like to see the City take over the event fully. Roberts and Green agrees. Johnson notes that the donation that was made in previous year to the City noted specifically for the Tractor pull funds has been exhausted. Hennes motioned that the City not be involved in the Tractor pull and in the case someone would like to take over the event they would obtain all necessary licenses permits and insurance and come to Council for approval. Roberts seconded. E. Roberts motioned to approve the Alley closure from Prime Cut to the edge of The annex on July 10th 2026 from 11am-9pm for Prime Cut's 40th anniversary. Green seconds. all ayes motion carried. F. Flag retirement ceremony asked to be removed. G. Hennes motioned to approve the Dorsey SRF Engagement letter. Reihman seconded. All ayes motion carried.

Public Hearing: Hennes motioned to close the meeting and go into a public hearing. Green seconded. Roll call: Reihman, Hennes, Green, Roberts.

Public Hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Tvedte notes no one contacted regarding Public Hearing. No one in Public in meeting noted any adversity.

Hennes motioned to close the Public hearing and go back into regular meeting. Reihman seconded. Roll call: Reihman, Hennes, Green, Roberts.

Resolution: Hennes motions to approve Resolution 2026-07 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of Sewer Revenue Bonds, Series 2026. Green seconded. All ayes. Roll call: Reihman, Hennes, Green, Roberts.

Public Comments: None.

Roberts motioned to adjourn and Hennes seconded. All ayes. Motion Carried. Adjourned at 7:39 PM.

Heather Johnson, Mayor

ATTEST: _____
Taylor Tvedte, City Clerk

*These are not official meeting minutes until approved by council.

June 2026 Accounts Payables

	\$	Fund
TM Home Renovations		3860 Library- Window Reapair
Lucas Holdings LLC	469.24	Library - New Cards
Wade Tree Service LLC		550 General- Tree Removal
Chem-Sult	1498.47	Sewer- Chemicals
Corporate Warehouse Supply	\$1,679.55	General- Toner
US Cellular	77.64	Water- Water tower
Steve's Electric	1118.5	Sewer- Steve's Electric
Walker Welding	723.26	General- Weld Repairs
Hart Frederick Consultants		420 General Engineering
Hart Frederick Consultants	48210	Center St Bridge
Hart Frederick Consultants	17009.04	WWTP Phase 3
Iowa One Call	21.6	General- Locates
Unum	266.79	General - STLD
State Hygienic Lab	658.5	Sewer/Water - Testing
EO Johnson	140.82	General - Printer
MidAmerican Energy	184.16	general/roads- Gas
The Depot	602.93	Streets - Gas
The Depot		125 Fire - Gas
Southslope	673.91	General - internet/phones
Alliant Energy	2124.11	Sewer - Sewer Plant
Smith Sanitaion	6557.5	General - Garbage Contract
Gazette	236.27	General - Publishing
PSC Distribution	702.79	Sewer- supplies
Phelan Tucker Law LLP		117 General- Legal Fees
U.S. Postal Service		114 General- Yearly PO Box
Hupfeld Stump Removal		140 Sewer- Tree Removal
Johnson County Sheriff		3211 General - Police Protection
Taylor Construction	196094.99	Center St Bridge
Leaf	78.75	General- Printer
Office Express	99.99	General- Paper
Corridor Energy Cooperative	903.5	Roads/water - Electrictiy
Emergency Management	541.5	General- Hazmat Team 28E
Terry Stockman		101 Shoes Reimbursement + Phone
VISA	3,633.07	
Total	292944.83	