

City of Oxford
Regular Council
Meeting Oxford City Hall
July 14th, 2026
6:00 PM

Johnson called the meeting to order at 6:00 PM. Roll call was taken. Present: Reihman, Hennes, Green, Roberts. Absent: Volk.

Hennes motioned to approve the agenda as presented Roberts seconded. All ayes. Motion carried.

Hennes motioned to approve the consent agendas Green seconded. All ayes. Motion carried.

Mayors Reports: Nothing to note.

Sheriffs Report: Deputy present, nothing to report.

Library Report: June Stats 388 Patrons and 185 Program Attendees. Summer Reading partnerships have been a success The Treetop Tales series with Calyx Creek Lavender & Lodging has seen 40+ new to OPL story times each program. The Adult Book Fair with Sidekick Coffee & Books raised \$170 in free books back for our July order as well as books donated from our wish list on the night of the book fair. Library got a great response from the community for the Historical Scavenger Hunt facebook posts that highlighted each location featured with historical photos, and newspaper articles, giving many a forum to connect over Oxford's history. The library's most popular post received 154 likes, 14 comments, and 16 shares. OPL will be working the Johnson County Libraries table at the Johnson County fair at the end of July where fair attendees can pick out free books, learn about all of the libraries in Johnson County and their offerings, as well as a chance to recharge at the library-on-the-go seating area.

Emergency Services Report: None no member present.

Public Works Report: 9 After hours alarms. Influid pump failed at WW plant, new pump is ordered and will be used as a spare in new plant. New pump will be here in 6-8 Weeks. Water System DNR inspection July 14th. Terry has passed his last grade 2 DNR Certification, he has all his certifications needed to be the Water and WasteWater operator for the City once Scot retires. Working on 10 year plan for Water tower focusing on exterior cleaning and painting that has been recommended. Public Works went around town and narrowed down the streets that needed chip seal the most and brought to council. Hennes motioned to approve the Chip Seal quotes through LL Pelling that were presented. Roberts seconded. All ayes.

Engineer Report: Engineer met with Steve's Electric. Switch should be in August and pay estimates should be here next month. Center Street Bridge Replacement waiting on info to do release and audit. Council requests contract come back and regrade where the water is pulling on the sidewalk.

Clerks Report: Discuss hiring Part time Deputy Clerk. Roberts noted we could use a temp agency. Council discussed going through paid internship. Tvedte presented previous job descriptions for the Deputy Clerk and descriptions from other cities. The anticipated start date would be September 1st. Noted that wage range would be \$18- commensurate to experience. Hours would be decided by Mayor and Clerk. Council requested that Tvedte get updated job description together and send to Mayor. Hennes motions to approve the posting and wage range of hiring a deputy city clerk part time to start on September 1st. Green seconded. All ayes. motion carried. Tvedte presented council with a Municipal Professional Institute Training report from the Classes attended in Ames. Noted that continued work is being done in Gworks on New system. Collection of fireworks Donations is happening and waiting on a few businesses to get back. Working on L SAP submission for Fire Department. Painted American Flag Stars in lawn at City Hall. Noted raises were 3.25% for July 2026 for Employees, Stockman, Roberts and Tvedte. Wages are as follows Stockman: 28.13, Roberts 21.27, Tvedte 25.24. Roberts motioned to approve City Clerks Report. Hennes seconded. All ayes.

Other Business: A. Maternity/Paternity Leave verbiage. Johnson noted that in the current handbook that when someone is on Maternity/Paternity Leave it notes that Employee will be in charge of making sure their department is running smoothly while on leave and may be asked to do minimum requirements to make sure the City of Oxford runs smoothly while on leave. Johnson notes we shouldn't ask an employee of that as we don't ask that of someone who is on vacation, comp or sick leave. Hennes notes that sounds like if someone has a question they could call and ask. Council asked Tvedte to follow up with City Attorney and will revisit next meeting. B. Green motioned to approve the renewal of The Dawg House Liquor License. Hennes seconded. All ayes. Motion carried. C. Hennes motioned to approve the renewal of the CD's at Bank in Oxford for the 5month special for the two cd's that mature on 07 23 26. Tvedte will contact bank. Green seconded. All ayes. Motion Carried. D. Culpepper & Merriweather Circus sent information that was presented to council to have the Circus come to town. Council noted that we don't have a space big enough to host the Circus. Council asked Tvedte to let the Circus know we would not be able to host.

Public Hearing: None.

Public Comments: Greg Ecerg running for board of supervisors 1st district attended and introduced himself again and handed out flyer's describing what he stands for. Brian Ives on 330th St noted that he gave a \$5,000 donation for the Tractor Pull in the Past and that he would like it back. Hennes noted that wouldn't happen, stating it was a donation. Johnson read the expenses and revenues from 2022-2025 Tractor pull, noting that the \$5,000 anonymous donation had been spent on the expenses from the tractor pull. Ives argued that the money was to be spent to keep the tractor pull going. Council noted that the Pull was put on from 2022-2025. Johnson again noted that the City had spent more than the donation to put on the event and any other amounts made from the tractor pull goes in the general fund to continue to put on events, but that all of the donation had been spent and went directly toward the tractor pull. Johnson noted that council had decided at the June meeting the City didn't want to put on the event as a City event but if someone else would like to obtain the permits and insurance they could bring it to council for approval. Johnson noted multiple complaints were made after the 2025 Pull about concerns. Also noted that 2025 insurance for the pull was hard to obtain. Hennes explains that a donation is a donation and you can't ask for it back.

Hennes motioned to adjourn and Green seconded. All ayes. Motion Carried. Adjourned at 6:57 PM.

Heather Johnson, Mayor

ATTEST: _____

Taylor Tvedte, City Clerk

*These are not official meeting minutes until approved by council.

July 2026 Accounts Payables

USA BlueBook
Terry Stockman
Taylor Tvedte
Iowa DNR
Pat's Auto
Steve's Electric
Taylor Construction
Unum
Leaf
Office of Auditor State
Rachelle K Thompson
Corridor Energy Cooperative
Phelan Tucker Law LLP
Johnson County Sheriff
EMC Insurance
MidAmerican Energy
The Depot
The Depot
Southslope
Feld Fire
Smith Sanitaion
Gazette
PSC Distribution
State Hygienic Lab
Office Express
Ferguson Water works
Dorsey
Marco
Team Lab
Midwest Pump Works
Wellmark
Mid-American Research
Central Iowa Distributing
Iowa League of Cities
VISA
Total

\$	Fund
407.63	Water- Chemicals
71.40	Water- Mileage and Phone
352.70	General/Water- Mileage and Phone
77.72	Water- Annual Water Supply Fee
1472.51	General - Tires and Labor F250
696.99	Sewer- Steve's Electric
3524.01	Center St Bridge
266.79	General- STLD
78.75	General- Copier
175.00	General - Audit
4650.00	General - Auditor
820.02	Roads/water - Electrictiy
136.50	General- Legal Fees
3436.33	General- Police Protection
957.00	General- Insurance Audit
74.58	general/roads- Gas
834.41	Streets - Gas
50.00	Fire - Gas
670.48	General - internet/phones
165.13	Fire - Supplies
6557.50	General - Garbage Contract
389.84	General - Publishing
702.79	Sewer- supplies
648.00	Sewer- Testing
44.99	General - Paper
258.13	Water- Parts
10000.00	General- Legal Fees
99.15	Library- Printer
1157.00	Sewer- Chemicals
1262.40	Sewer- Service Call
1738.39	General- Insurance
329.18	General - Paint
146.00	Sewer- Supplies
861.00	General - Member Dues
2317.45	
45429.77	